

Hustisford School District

District Office

845 S. Lake St. · P.O. Box 326
Hustisford, WI 53034
(920) 349-8109

Jr./Sr. High School

845 S. Lake St. · P.O. Box 326
Hustisford, WI 53034
(920) 349-3261

John Hustis Elementary

600 S. Hustis. St · P.O. Box 386
Hustisford, WI 53034
(920) 349-3228

Heather Cramer

District Administrator

John Kiefer

Director Financial Services

Clint Bushey

Principal

Terri Kreitzman

Director of Special Education

Margaret Bell

Principal

Business and Finance Committee Meeting Minutes of Tuesday, July 10, 2018

The **Business and Finance Committee** of the Hustisford School District Board of Education met on Tuesday, July 10, 2018, at 4:00 p.m., in the office conference room at Hustisford High School, 845 South Lake Street, Hustisford, WI 53034.

Present: John Bohonek, Chair, John Kiefer, Financial Manager, and Heather Cramer, District Administrator

Old Business:

- Staff Alternative Compensation Costing: The committee was updated on the initial cost for teacher placement on the alternative compensation schedule.
- 2018-2019 Teacher Contracts: Teacher contracts will be considered at the July board meeting. The teacher contracts would then be sent out immediately following the board meeting if approval is granted.
- 2018-2019 Superintendent Contract: The board will review language within the contract in regards to life insurance.

New Business:

- Youth Football: Mr. Falkenthal provided information to Mrs. Cramer about the cost for youth football for 2017-2018. The committee discussed bringing totals to the board to see the full costs from last season. The committee also discussed bringing the program to the school level would provide athletic code oversight that the program currently does not have.
- Parking Lot Maintenance: The committee discussed the drainage issues at the Jr./Sr. high as well as parking lot and drive way and playground surface maintenance that needs to be done. The committee recommended moving the bids to the board for approval.
- Athletic Trainer Contract: The athletic trainer contract through Froedtert remains the same as last year.
- Leasing Options for District Copy Machines and Printing: The district lease for copy machine maintenance is up; options were reviewed at the committee level. A recommendation will go to the board to renew the lease with Ross Imaging and upgrade the copy machines this year to receive guaranteed pricing on copies.
- Bus Contract 2018-2020: The committee reviewed the information from Schultz Bus Company.
- Milk Bid: The committee reviewed the bid by Kemps from Cedarburg. This is the only bid received and is the same company that has served our food service program in the past.
- CESA Contract Services 2018-2019: Mrs. Cramer updated the committee on the CESA contract for 2018-2019. The contract itself went down but it is due to some changes in services provided. The board will have an agenda item for approval.
- 2018-2019 School Fees: The committee reviewed school fees for both buildings at the meeting. There were some suggested updates to fees for students at the Jr./Sr. high but none at the elementary.
- 2018-2019 Athletic Passes: The committee discussed the idea of restructuring athletic passes for the upcoming school year. The committee would like to see passes be year-long and include a family option. The committee also discussed allowing high school students into home games free of charge with their student ID.
- Insurance and Benefit Update: Mrs. Cramer provided a brief update that the tone is overall satisfied with the insurance change.
- Educational Assistant Compensation: Mrs. Cramer is seeking input from committees and the board of education in the review of compensation for our educational assistants.
- Food Service Program: Mrs. Cramer updated the committee on the candidate search for a food service assistant and manager.
- 2018-2019 Funding Projection: Mr. Kiefer provided the preliminary projection in which the district saw a decrease of about \$2,000 from last year.